
APPENDIX
St. Alphonus Pastoral Council
Greendale, Wisconsin
June 11, 2015

MEMBERSHIP

- 3.1** The Council shall have a maximum of 17 members.
- 3.2** The Council shall have the following *ex officio* members: Pastor, Associate Pastor, (if assigned), Trustee Secretary, Trustee Treasurer.
- 3.3** The Council shall have 12 at-large representatives selected from and by the membership of the parish.
- 3.5** (Optional) The Council shall have 1 youth representative nominated by the Director of Youth Ministry.

NOMINATION AND SELECTION OF NEW MEMBERS

- 4.3** The Council shall follow the nomination and selection process as outlined:

Education of Parishioners; Nomination; Notification of nominees; nominee orientation; slate of nominees; facilitation of selection process: Not later than four months prior to each annual discernment, the Council chairperson shall appoint a nomination and discernment committee of at least three members whose responsibilities shall be the following:

- a. Develop a parish-wide nomination process to surface candidates for each at-large position to be filled at the annual discernment; the slate of candidates shall be as representative as possible of the parish community.
- b. Determine the names of such candidates at least 30 days prior to the date of the discernment.
- c. Accept additional nominations if submitted in writing up to the orientation and discernment process.
- d. In no event shall any persons be deemed nominated unless an expression of willingness to serve if discerned is received by the committee.
- e. Sponsor, in coordination with the archdiocese, an orientation program for all nominees prior to the discernment.

All Council members are to be adequately prepared for their role as Christian leaders by being provided with the opportunities for spiritual growth, appropriate theological foundation and the skills required for assuming Council responsibilities.



The discernment of at-large members of the Council shall be held at the parish during the last two months of the fiscal year. The pastoral staff, the Council, and all the nominees will participate in the discernment process.

4.4 The selection of new members of the Council shall be by discernment. If consensus is not reached during the discernment process, then election by the current members of the Pastoral Council will be undertaken.

OFFICERS

5.4 The vice-chair serves the Pastoral Council.

b. Becoming chair in the event of vacancy.

MEETINGS

6.1 Pastoral Council meetings shall be held at least 6 times per year. St. Alphonsus will plan to hold a minimum of one joint Pastoral/Finance Council meeting per year to promote interaction, knowledge and communication.

COMMISSIONS OR COMMITTEES

11.1 The following Standing Committees of the Council shall be known as:

- a. Liturgy (Worship).**
- b. Christian Formation.**
- c. Human Concerns.**
- d. Stewardship/Marketing**
- e. School.**
- f. Long Range Planning.**

11.4 The Council selects liaisons to each standing committee to attend the meetings.

11.6 The Council has established the following affiliated organizations/associations:

- a. Athletics
- b. Home and School
- c. Endowment

COMMISSION GUIDELINES

12.4 Membership. The recommended number of committee members is a minimum of 3 but is at the discretion of the committee.

b. Members serve one, two, or three year terms at the discretion of the committee.

12.5 Officers. Each committee shall have a chair. Vice-chair and secretary are at the discretion of the committee.

AMENDMENTS

13.1 The Council Appendix may be amended at any regular or special meeting by consensus or a two-thirds vote of the Council and confirmation by the pastor.

SUBMISSION OF APPENDIX COPY TO THE ARCHDIOCESE

14.1 A copy of the appendix should be submitted to the Office for Planning and Councils whenever changes are approved. The copy is placed in the parish or cluster file. The appendix should be reviewed on a regular basis usually in conjunction with the development of a new pastoral plan for the parish or cluster.

Revision History:

Feb 2, 2014 = Approved by Parish Council, original release.

June 11, 2015 = reviewed and approved by Pastoral Council, section 6.1 modified to delete the word 'once' and add in 'knowledge'.