



**TUITION ACH DEBIT FORM  
2011 – 2012 School Year**

I (we) authorize St. Alphonsus School through its bank to initiate Automated Clearing House (ACH) debits from my (our) financial institution account, as defined below, to the parish school account. I understand this service is available for an annual fee of \$10, payable in check or cash with this form.

This authorization is to remain in effect until the school family either changes the amount of the tuition payment or revokes its authorization by providing 30 days written notice of revocation to the school.

It is understood that the school family will be considered in default if for any reason the ACH transaction cannot be completed. The school reserves the right to remove the school family from the ACH system due to rejected transactions at the discretion of the school. A \$25.00 fee will be assessed on all non-sufficient funds (NSF) in the ACH system.

Monthly Tuition Amount of \$ \_\_\_\_\_ to be debited on the 15<sup>th</sup> of each month from August through May.

**Family Name** \_\_\_\_\_

**E-mail address:** \_\_\_\_\_

We will NOT share this information with any group or organization outside of our school/parish.

**A VOIDED CHECK MUST BE ATTACHED TO THIS FORM AND BE RETURNED TO THE SCHOOL OFFICE.**

**Account type:**

**Checking**       **Money Market**       **Savings**

**I agree to make tuition payments for the 2011-2012 school year according to the information above.**

**Both account holders MUST sign this form if your withdrawal is a joint account.**

**Account Holder signature** \_\_\_\_\_

**Account Holder Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

Attach the \$10 annual ACH fee to this form.